


Access to CAR Transcript and Course Certificates

1. Go to www.ColoradoREALTORS.com. Sign in with your Login name and Password in the upper right corner of the screen. (Your email is the default Login name and your NRDS # is the default password.) If you are unsure of your Login and Password, click on the Need Help? link.

2. Click on the Education link on the main navigation menu.
3. Click on the History/Transcripts link on the left menu under Courses.



4. Your CAR Transcript will appear. *Please note only CAR Courses are listed on your CAR transcript.* Under the Certificate column an Adobe icon appear for each successfully completed course. Click this red/gray icon to print a copy of any certificate.

CAR Education History									
Official Transcript <input checked="" type="checkbox"/>									
Course Name	CE Credits	Course Date	Calendar Year	Date Purchased	Attendance	Grade	Certificate	Receipt	
Just Sell It - Ethically	6	09/23/2005	2005	09/22/2005	Attended	Passed		Print Receipt	

Electronic copies of course certificates are emailed to students after the course has been reconciled. The certificates are emailed to the email address on file in the National REALTOR® Database System (NRDS). Final course reconciliation typically takes 7-14 days.